



Bureau of Engineering
Heritage Office Complex
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**Anne Arundel County Department of Public Works
Broad Creek II WTP Operator Building
Project No/Contract No.: W804000/W804010
PRE-BID MEETING AGENDA MINUTES
February 12, 2024**

The County Project Manager – Maribel Moore, representatives from DPW Water Operations, members of the Purchasing Department and the County’s Representative, RKK were present in the meeting. There were no bidders who attended; therefore, the following agenda items were not discussed but should be considered as the meeting minutes.

1. Project Description
Includes the following major items: Construction of a new Operator Building and related work at the Broad Creek II Water Treatment Plant
2. Sealed bids will be received **until 1:30 PM, Tuesday, April 2, 2024**
 - a. A 5% bid bond required.
 - b. Bidder must perform at least 51% of the work with his/her own forces.
 - c. Bidder cannot withdraw its bid within 90 days from the bid opening.
 - d. Cost range for project is \$500,000 to \$1,000,000.
 - e. Total completion time for contract = 270 consecutive calendar days.
 - f. Liquidated damages = \$500.00/day
3. Direct all inquiries concerning this project in writing to Maribel Moore via email **pwmoor11@aacounty.org**. Inquiries/questions will be received until **5:00 p.m., Friday, February 23, 2024**.
4. Addenda: Addendum(s) will be issued to address any issues that are presented.
5. Site visits, if necessary, must be arranged with Maribel Moore via email **pwmoor11@aacounty.org**.